

Dispute Letter for Credit Reporting Errors

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Credit Reporting Agency Name]

[Agency Address]

[City, State, ZIP Code]

Subject: Dispute of Credit Reporting Errors

Dear Sir/Madam,

I am writing to formally dispute the inaccurate information reported on my credit report associated with the account "[Account Number]". According to my credit report dated [Date of Report], the account status is erroneously reflected as "[Incorrect Status]".

As per my records, the correct status of this account should be "[Correct Status]". I have attached copies of relevant documents supporting my claim, including [list documents, e.g., payment history, letters, etc.].

I request that you investigate this matter and correct the account status to reflect accurate information. Please confirm upon completion of your investigation.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]