

Escrow Shortage Alert

Date: [Insert Date]

Dear [Homeowner's Name],

We hope this message finds you well. We are writing to inform you of an escrow shortage regarding your property located at [Property Address]. After reviewing your account, we have noticed that the funds in your escrow account are insufficient to cover the upcoming expenses associated with your property.

The following items contribute to the shortage:

- Property Taxes
- Homeowner's Insurance Premium
- Other Associated Costs

As a result, your monthly escrow payment will need to be adjusted to cover this shortage. The estimated increase in your payment will amount to [Insert Amount]. Therefore, your new monthly payment will be [Insert New Amount], effective [Insert Effective Date].

Please review your account and feel free to contact us if you have any questions or concerns regarding this matter. We appreciate your attention to this important notification.

Thank you for your prompt attention to this issue.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]