

Important: Rate Lock Expiration Alert

Dear [Agent's Name],

This is a friendly reminder that the rate lock for your client, [Client's Name], is set to expire on [Expiration Date]. Please ensure that all necessary steps are taken to finalize the mortgage process before this date to avoid any potential increase in rates.

If you have any questions or need assistance, do not hesitate to reach out. We are here to help you and your clients secure the best possible rates.

Best regards,

[Your Name]

[Your Job Title]

[Your Company Name]

[Your Contact Information]