

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

To: [Appraiser's Name]

[Appraisal Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Appraiser's Name],

I hope this message finds you well. I am reaching out to request an appointment for a property appraisal at my property located at [Property Address] on [preferred date and time].

Please let me know your available slots, and I will do my best to accommodate.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]