

# Loan Cancellation Confirmation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

Subject: Confirmation of Loan Cancellation

I am writing to formally confirm the cancellation of my personal loan application with the loan number [Loan Number] as of [Cancellation Date]. I appreciate your assistance throughout the application process.

Please ensure that no further action is taken regarding this loan and confirm the cancellation in writing at your earliest convenience.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Phone Number]

[Your Email Address]