

Loan Cancellation Confirmation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

This letter is to confirm the cancellation of my payday loan with the following details:

Loan Amount: [Insert Loan Amount]

Loan Number: [Insert Loan Number]

Original Loan Date: [Insert Date of Loan]

I request that all records pertaining to this loan be updated accordingly. Please confirm the cancellation of my payday loan at your earliest convenience.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]