

Lien Release Confirmation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Lender's Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

This letter serves as a formal confirmation of the release of the lien associated with the personal loan account number [Insert Account Number]. As of [Insert Discharge Date], the loan has been successfully discharged, and no further obligations exist under this agreement.

We appreciate your cooperation throughout this process, and kindly request that you provide us with any necessary documentation confirming the lien release for our records.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]