

Bankruptcy Notification

Date: [Insert Date]

To: [Recipient's Name]

Address: [Recipient's Address]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to clarify some points regarding the recent bankruptcy notification you received.

As per the notice dated [Insert Notice Date], it is important to understand that our current financial situation has prompted us to file for bankruptcy under [Insert specific chapter or type of bankruptcy]. This decision was made after careful consideration of all possible alternatives and in accordance with the legal requirements.

Please note the following details regarding the bankruptcy proceedings:

- **Filing Date:** [Insert Filing Date]
- **Case Number:** [Insert Case Number]
- **Court:** [Insert Court Name]

If you have any questions or require further clarification regarding this matter, please do not hesitate to reach out to me directly at [Your Phone Number] or [Your Email Address].

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Title]

[Your Company/Organization Name]

[Your Company/Organization Address]