

Short Sale Approval Status Update

Date: [Insert Date]

Dear [Insert Recipient's Name],

We are writing to provide you with an update regarding the status of your short sale request for the property located at [Insert Property Address].

As of today, we are pleased to inform you that your short sale request is currently under review by our team. We understand how important this process is for you, and we appreciate your patience during this time.

We anticipate receiving a decision from the lender by [Insert Anticipated Date]. Please feel free to reach out to us if you have any questions or need further assistance in the meantime.

Thank you for your continued cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]