

Property Tax Payment Reminder

Dear [Property Owner's Name],

This is a friendly reminder that your property tax payment for the year [Year] is due on [Due Date]. Please ensure that your payment of [Amount Due] is submitted by this date to avoid any penalties.

For your convenience, you can make your payment online at [Payment Link] or send a check to the following address:

[Tax Authority's Name]

[Tax Authority's Address]

[City, State, ZIP]

If you have any questions or need assistance, please feel free to contact us at [Contact Information].

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]