

Property Tax Payment Plan Proposal

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Tax Collector's Name]

[Tax Collector's Office]

[Office Address]

[City, State, Zip Code]

Dear [Tax Collector's Name],

I hope this letter finds you well. I am writing to propose a payment plan for my property tax obligations for the property located at [Property Address]. Due to [briefly explain your reason, e.g., financial hardship, job loss], I am currently unable to pay the total tax amount owed in a single payment.

To ensure I remain compliant with my tax obligations, I would like to propose the following payment plan:

- Total Amount Due: \$[Total Amount]
- Proposed Monthly Payment: \$[Proposed Amount]
- Proposed Payment Period: [Number of Months]
- First Payment Due Date: [Proposed Date]

I believe this payment plan will enable me to settle my tax obligations in a timely manner while alleviating some financial pressure. I kindly request your consideration of this proposal and look forward to your favorable response.

Thank you for your attention to this matter. Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you need any further information.

Sincerely,

[Your Name]