

Property Tax Payment Deadline Notification

Date: [Insert Date]

Property Owner Name
Property Owner Address
City, State, Zip Code

Dear [Property Owner's Name],

This letter serves as a reminder that the deadline for payment of your property taxes is approaching. The total amount due for the current tax period is [Insert Amount], and the payment must be received by [Insert Deadline Date].

To avoid any penalties or interest charges, please ensure that your payment is submitted on or before the deadline. Payments can be made via [Insert Payment Methods], and should be sent to the following address:

[Insert Payment Address]

If you have any questions regarding your property tax or the payment process, please do not hesitate to contact us at [Insert Contact Information].

Thank you for your attention to this important matter.

Sincerely,
[Your Name]
[Your Title/Position]
[Your Organization]