

Dear [Client's Name],

I was deeply saddened to hear about the passing of your beloved [relation, e.g., mother, father]. Please accept my heartfelt condolences during this difficult time.

[Relation] was a remarkable person who touched the lives of many. Their kindness and warmth will be remembered fondly. I hope you find comfort in the cherished memories you shared together.

If there is anything I can do to support you, please do not hesitate to reach out.

With sincere sympathy,

[Your Name]

[Your Position]

[Your Company]