

Escrow Account Terms Clarification

Date: [Insert Date]

To: [Recipient Name]

Address: [Recipient Address]

Subject: Clarification of Escrow Account Terms

Dear [Recipient Name],

I hope this letter finds you well. I am writing to clarify the terms pertaining to the escrow account established under our agreement dated [Insert Agreement Date].

- 1. Account Details:** The escrow account is held at [Bank Name], with account number [Account Number].
- 2. Funding the Escrow:** The initial deposit amounting to [Insert Amount] is to be made by [Insert Date].
- 3. Disbursement Conditions:** Funds will be released upon the completion of [specific conditions].
- 4. Fees:** The fees associated with maintaining the escrow account will be [Insert Fee Structure].

If you require further clarification or additional information, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Company Address]