

Escrow Account Adjustment Notification

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to notify you of an adjustment to your escrow account associated with your property located at [Property Address]. This adjustment is necessitated by changes in your property taxes and insurance premiums.

Details of the adjustment are as follows:

- Current Escrow Balance: \$[Current Balance]
- New Monthly Payment: \$[New Monthly Payment]
- Effective Date of Adjustment: [Effective Date]

Please review the adjusted figures and feel free to reach out to us should you have any questions or require further clarification.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]