

Loan Repayment Warning Notice

Date: [Insert Date]

[Borrower's Name]

[Borrower's Address]

Dear [Borrower's Name],

We are writing to inform you about the overdue payment concerning your loan account [Account Number]. As of today, your payment of [Amount] was due on [Due Date] and remains unpaid.

Please be aware that failure to make this payment may result in late fees and further actions regarding your account. We urge you to rectify this situation promptly.

If you have already made this payment, please disregard this notice. Otherwise, we request that you contact us or make the payment by [Final Deadline Date] to avoid further actions.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Contact Information]