

Account Statement Compilation for Tax Filing

Date: [Insert Date]

To: [Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are pleased to provide you with the account statement for the fiscal year [Year] as part of your tax filing documentation. Below is a summary of your financial activities:

Account Summary

- Account Number: [Account Number]
- Opening Balance: [Opening Balance]
- Total Deposits: [Total Deposits]
- Total Withdrawals: [Total Withdrawals]
- Closing Balance: [Closing Balance]

Transaction Details

Date	Description	Amount
[Transaction Date]	[Transaction Description]	[Transaction Amount]

Please keep this document for your records and for any future reference regarding your taxes. If you have any questions, do not hesitate to reach out to us.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]