

# Mortgage Payment Reminder

Date: [Insert Date]

To: [Borrower's Name]

[Borrower's Address]

Dear [Borrower's Name],

This is a friendly reminder that your mortgage payment is due on [Due Date]. As per your agreement, the amount due is [Amount Due]. Please ensure that the payment is made on or before the due date to avoid any late fees.

If you have already made this payment, please disregard this notice. If you have any questions regarding your mortgage or payment options, please do not hesitate to contact us at [Company Phone Number] or [Company Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Address]

[Company Phone Number]

[Company Email Address]