

Letter of Inquiry for Public-Private Partnership

Date: [Insert Date]

To: [Recipient Name]

Title: [Recipient Title]

Organization: [Recipient Organization]

Address: [Recipient Address]

Dear [Recipient Name],

I hope this letter finds you well. My name is [Your Name], and I am the [Your Position] at [Your Organization]. We are currently exploring opportunities for a strategic alliance that leverages the strengths of both public and private sectors to address [specific issue or project].

We believe that a collaboration could lead to innovative solutions and foster a sustainable impact within our community. We are particularly interested in [brief description of the project or initiative].

We would appreciate the opportunity to discuss this potential partnership with you and explore how we can work together effectively. Please let us know a convenient time for a meeting or call.

Thank you for considering this inquiry. We look forward to the possibility of collaborating for the greater good.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Your Phone Number]

[Your Email Address]