

Joint Service Collaboration Proposal

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

Dear [Recipient's Name],

We are writing to propose a collaborative partnership between [Your Organization's Name] and [Recipient's Organization's Name] to enhance our shared objectives in [briefly describe the area of collaboration]. Our organizations have a strong track record of [mention relevant achievements or experience], and we believe that by working together, we can achieve greater impact.

The proposed collaboration will focus on the following key areas:

- [Area of Collaboration 1]
- [Area of Collaboration 2]
- [Area of Collaboration 3]

We suggest setting up an initial meeting to discuss this proposal in detail and explore potential synergies. Please let us know your available dates, and we would be happy to accommodate.

Thank you for considering this collaboration. We look forward to the opportunity to work together.

Sincerely,

[Your Name]

[Your Title]

[Your Organization's Name]

[Your Contact Information]