

Utility Services Engagement Agreement

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To: [Utility Service Provider Name]

[Provider Address]

[City, State, Zip Code]

Subject: Engagement Agreement for Utility Services

Dear [Provider Contact Name],

We are pleased to engage your services for utility provision as detailed below:

1. Services to be Provided:

[Describe the utility services to be provided, e.g., electricity, water, gas, etc.]

2. Term of Agreement:

This engagement will commence on [Start Date] and will continue until [End Date].

3. Compensation:

The fees for services rendered will be [Include fee structure or rate information].

4. Responsibilities:

Both parties agree to uphold their responsibilities throughout the duration of this agreement.

5. Termination:

This agreement may be terminated under specified conditions [include any details regarding termination].

We look forward to a mutually beneficial engagement and appreciate your prompt attention to this matter.

Best regards,

[Your Signature (if sending a hard copy)]

[Your Name]

[Your Title]

[Your Company Name]