

# Utility Services Collaboration Agreement

**Date:** [Insert Date]

**From:**

[Utility Company Name]  
[Utility Company Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

**To:**

[Partner Company Name]  
[Partner Company Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

Dear [Partner Company Name],

This letter serves as a formal agreement for the collaboration between [Utility Company Name] and [Partner Company Name] regarding utility services.

## Purpose

The purpose of this collaboration is to [insert purpose of the collaboration].

## Scope of Work

The scope of the work includes, but is not limited to:

- [Detail 1]
- [Detail 2]
- [Detail 3]

## Responsibilities

Each party agrees to the following responsibilities:

- [Responsibility of Utility Company]
- [Responsibility of Partner Company]

## Term

This agreement shall commence on [start date] and remain in effect until [end date].

## **Termination**

Either party may terminate this agreement with [number of days] written notice to the other party.

## **Signatures**

By signing below, both parties agree to the terms outlined in this agreement.

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[Name & Title, Utility Company]

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[Name & Title, Partner Company]

Thank you for your collaboration.

Sincerely,  
[Your Name]  
[Your Title]  
[Utility Company Name]