

Joint R&D Initiative Request

[Your Name]
[Your Position]
[Your Organization]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Position]
[Recipient Organization]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to propose a joint research and development initiative between [Your Organization] and [Recipient Organization]. We believe that by working together, we can leverage our respective expertise and resources to address [specific challenge or opportunity].

Our preliminary research indicates that collaboration in the areas of [specific technologies, methodologies, or fields] could yield significant advancements and innovative outcomes. We envision a partnership that fosters [mention any potential outcomes, products, or benefits].

We would appreciate the opportunity to discuss this proposal further and explore how our organizations can align our objectives. Please let us know your available times for a meeting in the coming weeks.

Thank you for considering this joint initiative. We are looking forward to the possibility of working together.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Position]

[Your Organization]