Inquiry Regarding Joint Healthcare Initiative

[Your Name]
[Your Title]
[Your Organization]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]

[Recipient's Name]
[Recipient's Title]
[Recipient's Organization]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to inquire about the possibility of establishing a joint healthcare initiative between [Your Organization] and [Recipient's Organization]. We believe that a collaborative effort could significantly enhance the quality of care provided to our communities.

Our organization is interested in exploring areas such as [specific areas of interest], and we would like to discuss how we can align our resources and expertise to achieve our common goals.

Please let us know a convenient time for you to discuss this proposal further. I look forward to your positive response.

Sincerely,

[Your Name] [Your Title] [Your Organization]