

# Partnership Exit Strategy Notification

Date: [Insert Date]

To: [Partner's Name]

[Partner's Address]

Dear [Partner's Name],

I hope this message finds you well. This letter serves as formal notification regarding my decision to exit the partnership agreement we have maintained since [Insert Start Date]. After careful consideration, I have concluded that it is in my best interest to pursue other opportunities.

In accordance with the terms outlined in our partnership agreement, I intend to [describe your planned exit strategy, e.g., transfer ownership, settle accounts, etc.]. I propose that we schedule a meeting to discuss this further and agree on a timeline that works for both parties.

Thank you for the support and collaboration throughout our partnership. I value our time working together and wish you all the best in your future endeavors.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email]