

Joint Venture Inquiry

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. My name is [Your Name], and I am the [Your Title] at [Your Company]. We specialize in [briefly describe your business focus], and I am reaching out to explore the potential for a joint venture between our companies.

Given our complementary strengths, I believe there is a significant opportunity for collaboration in [briefly mention the area of potential collaboration]. Our combined expertise could enhance our offerings and expand our market reach.

I would appreciate the opportunity to discuss this further and explore how we can align our goals for mutual benefit. Please let me know a convenient time for us to connect.

Thank you for considering this inquiry. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Phone Number]

[Your Email Address]