

**Dear [Recipient's Name],**

I was deeply saddened to hear of your loss. Please accept my heartfelt condolences during this difficult time.

[Deceased's Name] was an influential figure who inspired many through [his/her/their] dedication and service. The impact of [his/her/their] work will be felt for generations to come.

As you navigate this profound loss, may you find comfort in the memories you shared and the legacies left behind. My thoughts and prayers are with you and your family.

With deepest sympathy,

[Your Name]

[Your Title/Position]