

Partnership Request for Research Collaboration

Date: [Insert Date]

To: [Recipient's Name]

Title: [Recipient's Title]

Institution: [Recipient's Institution]

Address: [Recipient's Address]

Dear [Recipient's Name],

I hope this message finds you well. I am [Your Name], [Your Position] at [Your Institution]. I am writing to propose a collaborative research partnership between our institutions to explore [Briefly describe the research topic or area].

Our preliminary studies have indicated [Briefly mention relevant findings or reasons for collaboration], which I believe aligns closely with the work at your institution. I am confident that a partnership would not only enhance our research capabilities but also lead to significant advancements in the field.

I would appreciate the opportunity to discuss this collaboration further and explore potential avenues for joint research projects, funding opportunities, and knowledge exchange. Please let me know a convenient time for you to meet or have a call.

Thank you for considering this partnership. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Institution]

[Your Contact Information]