

Media Partnership Solicitation

[Your Name]

[Your Title]

[Your Organization]

[Your Organization Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Media Contact Name]

[Media Organization]

[Media Organization Address]

[City, State, Zip Code]

Subject: Media Partnership Opportunities for [Event Name]

Dear [Media Contact Name],

We are excited to announce [Event Name], taking place on [Event Date] at [Event Location]. This event aims to [briefly state the purpose of the event, e.g., foster community engagement, showcase talents, etc.]. We believe your media outlet aligns perfectly with our mission and audience.

We would like to propose a media partnership that would mutually benefit our organizations. As a media partner, your organization will receive:

- Logo placement on all event promotional materials
- Social media shout-outs before and during the event
- Onsite branding opportunities
- Complimentary tickets for your staff or representatives

In return, we request your assistance in promoting the event through your channels, including [mention any specific ways they can promote it, e.g., articles, interviews, social media].

We believe this collaboration will enhance both our visibility and outreach. We would love to discuss this partnership opportunity in further detail and explore how we can work together to make [Event Name] a success.

Thank you for considering this opportunity. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]