Dear [Recipient's Name],

We were deeply saddened to hear of [Deceased's Name]'s passing. Please accept our heartfelt condolences during this difficult time.

We will always cherish the wonderful memories we shared with [Deceased's Name]. From [specific memory] to [another specific memory], we had so many precious moments that we will keep close to our hearts.

[Deceased's Name] had a unique way of bringing joy and laughter to every gathering, and we are grateful to have had the opportunity to know such a remarkable person.

Please know that you are in our thoughts and prayers. If there's anything we can do to support you or honor [Deceased's Name]'s memory, please don't hesitate to reach out.

With deepest sympathy,

[Your Names]