## **Technology Resource Sharing Agreement**

Date: [Insert Date]

From:

[Your Name]

[Your Position]

[Your Organization]

[Your Address]

[City, State, ZIP Code]

[Your Email]

[Your Phone Number]

To:

[Recipient Name]

[Recipient Position]

[Recipient Organization]

[Recipient Address]

[City, State, ZIP Code]

## **Subject: Technology Resource Sharing Agreement**

Dear [Recipient Name],

We are pleased to inform you that [Your Organization] is willing to enter into a technology resource sharing agreement with [Recipient Organization]. This agreement aims to facilitate the sharing of resources, including but not limited to software, hardware, and expertise, to enhance our collaborative efforts.

## **Scope of Agreement:**

- Identification of resources to be shared
- Duration of sharing

- Responsibilities of each party
- Confidentiality provisions

We believe that this collaboration will be mutually beneficial and promote innovative solutions to our technological needs.

Please review the terms outlined above and respond at your earliest convenience. We look forward to your positive confirmation.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]