Letter of Collaboration Interest

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am [Your Position] at [Your Organization]. I am reaching out to express my interest in exploring potential collaboration opportunities between our organizations in [specific area or field].

We believe that by combining our strengths, we can [briefly describe potential outcomes or goals of the collaboration]. I would appreciate the opportunity to discuss this further and explore how we can work together for mutual benefit.

Thank you for considering this proposal. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]