

# Dear [Coworker's Name],

As you embark on this new chapter of your life, we want to take a moment to express our heartfelt gratitude for your incredible contributions to our team.

Your dedication, perseverance, and kindness have left an indelible mark on all of us. We will miss your wisdom and laughter in the office.

May your retirement be filled with joy, relaxation, and exciting adventures. Remember, this is not a goodbye, but a wish for new beginnings.

Best wishes from all of us!

Sincerely,

[Your Name] and the Team