Partnership Dispute Discussion

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Partner's Name] [Partner's Address] [City, State, Zip Code]

Dear [Partner's Name],

I hope this message finds you well. I am writing to address the ongoing issues that have arisen in our partnership. It is essential that we approach these matters collaboratively to find a resolution that is beneficial for both parties.

The specific points of concern include:

- [Issue 1]
- [Issue 2]
- [Issue 3]

I believe it is crucial for us to meet and discuss these matters in detail. I propose we schedule a meeting at your earliest convenience to ensure we both have the opportunity to express our viewpoints and work towards a resolution.

Please let me know your available times, and I will do my best to accommodate. Thank you for your attention to this important matter. I look forward to hearing from you soon.

Sincerely,

[Your Name]