

Expression of Interest for Business Collaboration

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Company Name]
[Your Company Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]

[Recipient Name]
[Recipient Position]
[Recipient Company Name]
[Recipient Company Address]
[City, State, ZIP Code]

Dear [Recipient Name],

I am writing to express our interest in exploring a potential business collaboration between [Your Company Name] and [Recipient Company Name]. We believe that our respective strengths and expertise can create mutually beneficial opportunities.

At [Your Company Name], we specialize in [briefly describe your company's main products/services]. Our recent projects include [give a brief overview of relevant projects]. We see significant alignment with [Recipient Company Name] in terms of [mention any relevant overlapping areas or goals].

We would be thrilled to discuss how we can work together to drive growth and innovation. I propose a meeting at your earliest convenience to further explore this possibility. Please let us know your availability.

Thank you for considering this opportunity. I look forward to your positive response.

Sincerely,

[Your Name]
[Your Position]
[Your Company Name]