

Date: [Insert Date]

[Recipient's Name]

[Recipient's Position]

[Recipient's Organization]

[Recipient's Address]

Dear [Recipient's Name],

We are writing to propose a collaborative project between our arts groups, [Your Group Name] and [Recipient's Group Name]. We believe that by combining our resources and creative talents, we can create a unique and impactful experience for our communities.

The proposed project is titled "[Project Title]." Our primary objectives include:

- [Objective 1]
- [Objective 2]
- [Objective 3]

We anticipate that this joint endeavor will result in:

- [Expected Outcome 1]
- [Expected Outcome 2]
- [Expected Outcome 3]

We would like to schedule a meeting to discuss this proposal in detail and explore how our groups can effectively collaborate. Please let us know your availability in the coming weeks.

Thank you for considering this opportunity to work together. We are excited about the potential impact of our collaboration.

Sincerely,

[Your Name]

[Your Position]

[Your Group Name]

[Your Contact Information]