

Dear [Teacher's Name],

I hope this letter finds you well. I am writing to share my feelings about the passing of our classmate, [Classmate's Name]. It has been really hard for all of us to cope with this loss.

[Classmate's Name] was a wonderful friend and always made us smile. I remember when we [share a memory or anecdote about the classmate]. It brings me joy to think of those times, but it also makes me sad knowing we won't see them again.

I want to thank you for being there for us during this difficult time. It helps to talk about our feelings and remember the good moments we shared with [Classmate's Name].

Please let us know if there will be anything we can do to honor their memory as a class.

Thank you for your support.

Sincerely,

[Your Name]

[Your Grade/Class]