

# Request for Charitable Contribution

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Date]

[Recipient's Name]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to you on behalf of [Your Organization Name], a nonprofit organization dedicated to the conservation of wildlife reserves and the protection of endangered species.

As you may know, wildlife reserves play a vital role in preserving biodiversity and promoting ecological balance. Unfortunately, many reserves are facing significant challenges such as habitat destruction, climate change, and insufficient funding.

We are reaching out to you to request a charitable contribution in support of our upcoming project aimed at [briefly describe the project]. Your donation will directly assist in [explain how the contribution will help].

We would be honored to have your support in this crucial endeavor. All contributions are tax-deductible under [your organization's tax ID information], and we can provide you with a receipt for your generosity.

Thank you for considering our request. We would be happy to discuss this further or provide additional information. Together, we can make a difference for wildlife and future generations.

Sincerely,

[Your Name]

[Your Position]

[Your Organization Name]

[Your Contact Information]