

# Collaboration Inquiry

Dear [Name of the Foundation's Contact Person],

I hope this message finds you well. My name is [Your Name], and I am the [Your Position] at [Your Organization]. We are dedicated to [brief description of your organization and its mission].

We have followed the incredible work that [Foundation Name] has been doing to [briefly describe the foundation's focus areas]. We strongly believe that our missions align, and we see a great opportunity for collaboration between our organizations.

We are particularly interested in [specific project or initiative you have in mind], and we would love to explore how we can work together to achieve our shared goals. We believe that a partnership could amplify our efforts and impact the lives of those we serve.

We would appreciate the opportunity to discuss this further and explore potential avenues for collaboration. Please let us know a convenient time for you to meet or if you prefer, we could arrange a call.

Thank you for considering this inquiry. We look forward to the possibility of working together to make a positive difference in our community.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]