

Dear Professor [Last Name],

I was deeply saddened to hear about your loss. Please accept my heartfelt condolences during this challenging time. Losing someone we love is never easy, and it is understandable to feel a myriad of emotions.

As you navigate through this period of grief, I want you to know that you are not alone. Your colleagues and students stand with you, offering support in any way we can.

Should you need someone to talk to or if there are any tasks you need assistance with, please don't hesitate to reach out. Take all the time you need to heal, and remember to be gentle with yourself.

Wishing you comfort and peace,

Sincerely,
[Your Name]