

Collaboration Request

Date: [Insert Date]

[Your Name]
[Your Organization]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient's Name]
[Recipient's Organization]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am [Your Position] at [Your Organization]. We are dedicated to [briefly describe your organization's mission related to social justice].

We are reaching out to explore the possibility of collaborating on [specific project or initiative]. Our goal is to [describe goals and objectives of the collaboration]. We believe that by partnering with [Recipient's Organization], we can significantly enhance our impact and work towards [mention specific social justice issue or goal].

We would like to propose a meeting to discuss this potential collaboration further. Please let us know your availability in the coming weeks. We are excited about the possibility of working together to promote social justice and equity.

Thank you for considering this opportunity. We look forward to your response.

Sincerely,

[Your Name]
[Your Position]
[Your Organization]