

Dear [Family's Last Name] Family,

I was heartbroken to hear about the passing of [Name]. During this difficult time, please know that my thoughts are with you and your family.

[Name] was a wonderful person, and I will always remember [his/her/their] kindness and warmth. [Include a personal memory or experience that highlights the individual's character.]

It's natural to feel a multitude of emotions in times like this, and I want you to know that you are not alone. If you need someone to talk to or sit in silence with, I'm here for you.

Please take care of yourselves, and lean on those who care about you. Remember, it's okay to grieve and to seek support during this time.

With deepest sympathy,

[Your Name]