

Volunteer Experience Evaluation Request

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Organization's Name]

[Organization's Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request an evaluation of my volunteer experience with [Organization's Name] during the period of [Start Date] to [End Date]. As I continue to pursue opportunities in [field or area of interest], your feedback would be invaluable in highlighting my contributions and learning outcomes from this experience.

Please let me know if you need any specific information or if there's a particular format that would be most helpful for you to complete this evaluation.

Thank you for your time and support. I look forward to hearing from you soon.

Sincerely,

[Your Name]

[Your Contact Information]