

Dear [Recipient's Name],

I hope this message finds you well. I am writing to remind you about our pending funding bid submitted on [Submission Date]. We are eagerly awaiting your feedback and any updates you may have regarding the status of our proposal.

As a reminder, our project aims to [briefly describe project goals]. The funding we requested will be instrumental in helping us achieve these objectives.

If you require any additional information or documentation, please do not hesitate to reach out. We appreciate your attention to this matter and look forward to your response.

Thank you for your consideration.

Sincerely,
[Your Name]
[Your Position]
[Your Organization]
[Your Contact Information]