

Legacy Gift Intention Letter

Date: [Insert Date]

To Whom It May Concern,

I am writing to formally express my intention to include [Organization Name] in my estate plans. It is my desire to make a lasting impact through a legacy gift that will assist the ongoing efforts of [briefly describe organization's mission or projects].

This decision is deeply rooted in my commitment to [describe personal connection or experience with the organization], and I believe that together, we can continue to make a difference in the lives of those in need.

As part of my estate planning, I intend to include a bequest of [describe the type of gift: cash, property, percentage of estate, etc.] to [Organization Name]. Please keep this information confidential within your organization.

If possible, I would appreciate any guidance you may have regarding the specific requirements and benefits of making such a gift.

Thank you for the incredible work that you do. I look forward to supporting [Organization Name] and its mission for many years to come.

Sincerely,

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email]