

# Legacy Gift Intention Letter

Date: [Insert Date]

[Recipient's Name]

[Community Service Group Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally express my intention to make a legacy gift to [Community Service Group Name]. This decision comes from my deep appreciation for the invaluable work your organization does in our community.

As a supporter of your initiatives, I recognize the positive impact you have made, and I want to ensure that this important work continues for future generations. It is my intention to include [Community Service Group Name] in my estate planning to help further your mission.

I believe that through this legacy gift, I can contribute to the long-term sustainability of your programs and help create lasting change in our community.

Please let me know if you would like to discuss this further or if there are specific areas of need you would like me to consider for my gift. I look forward to supporting your ongoing efforts.

Thank you for all that you do.

Sincerely,

[Your Name]

[Your Address]

[Your City, State, Zip Code]

[Your Phone Number]

[Your Email Address]