

Legacy Gift Intention Letter

Date: _____

To: [Charitable Organization Name]

Address: [Charitable Organization Address]

Dear [Recipient Name],

I am writing to express my intention to include [Charitable Organization Name] in my estate planning as a beneficiary of a legacy gift. It is my hope that this contribution will help further the important work that your organization does.

As a supporter of [specific programs or initiatives], I am committed to ensuring that future generations can benefit from your mission. My intention is to include a gift of [specific amount or description of asset] in my will/trust.

Please let me know if there are specific forms or processes you would recommend to formalize my intentions. I want to ensure that my legacy aligns with your organization's goals and continues to make a positive impact.

Thank you for all the work you do. I look forward to discussing my plans with you further.

Sincerely,

[Your Name]

[Your Address]

[Your Email]

[Your Phone Number]