

Partnership Proposal for Internship Program

Date: [Insert Date]

To,

[Recipient Name]

[Recipient Title]

[Company/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing on behalf of [Your Organization/University Name] to propose a partnership for an internship program that aims to provide students with practical experience in [specific field/industry].

Our goal is to enhance the educational journey of our students by collaborating with esteemed organizations like [Company/Organization Name]. We believe that a partnership with your organization will not only benefit our students but will also support your organization's talent pipeline and community engagement efforts.

The proposed internship program will involve:

- Identification of internship opportunities within your organization.
- Involvement of faculty members to align academic requirements with industry needs.
- Regular feedback and evaluation processes to ensure a rewarding experience for both interns and your organization.

We would appreciate the opportunity to discuss this proposal in further detail and explore how we can work together to make this program a success. Please let us know a convenient time for you to meet, or feel free to contact me directly at [Your Phone Number] or [Your Email Address].

Thank you for considering this partnership opportunity. We look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Organization/University Name]

[Your Contact Information]