

# Funding Request Letter

[Your Nonprofit Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Donor's Name]

[Donor's Organization]

[Donor's Address]

[City, State, Zip Code]

Dear [Donor's Name],

I hope this letter finds you well. As you may know, [Your Nonprofit Organization] is dedicated to [briefly describe your mission and the community you serve]. Over the past year, we have made significant progress in [include specific achievements or programs].

However, to continue our work and expand our reach, we are in need of additional funding. Specifically, we are seeking [write the amount of funding needed and the purpose, e.g., "a grant of \$10,000 to support our educational programs"]. With your support, we could [explain how the funding will help, e.g., "provide resources, training, and support to over 200 families in our community"].

Your partnership would not only enable us to achieve our goals but also strengthen our impact in [mention your cause/issue area]. We would be honored to have you join us in this mission.

Please find attached our funding proposal and a brief overview of our recent initiatives. We would greatly appreciate the opportunity to discuss this further and explore how we can work together to make a difference.

Thank you for considering our request for support. We look forward to the possibility of partnering with you to create lasting change in our community.

Sincerely,

[Your Name]

[Your Title]

[Your Nonprofit Organization]