

# Invitation to Faculty Development Workshop

Dear Esteemed Faculty Member,

We are pleased to invite you to participate in our upcoming Faculty Development Workshop, designed specifically for experienced instructors. This workshop aims to enhance your teaching skills and provide new strategies for engaging students effectively.

## Details of the Workshop

- **Date:** March 15, 2024
- **Time:** 9:00 AM - 3:00 PM
- **Location:** Faculty Conference Hall, Building A
- **RSVP:** Please confirm your attendance by March 1, 2024

We hope you can join us for a day of collaboration, learning, and professional growth. Your expertise and insights will be invaluable to the discussions.

Best regards,

Dr. Jane Smith  
Director of Faculty Development